

IT COMMITTEE

PURPOSE

CSA Group has made significant investment in technologies that promote business growth and operational efficiency. Continued investment is anticipated in order to sustain competitive advantage in the marketplace.

The primary purpose of the Information Technology (IT) Committee is to ensure that effective best practice policies are sustained at CSA Group for the management of IT investments and IT operations. The IT Committee represents the CSA Group Board of Directors.

ACCOUNTABILITY

The IT Committee is accountable to the CSA Group Board of Directors.

RESPONSIBILITIES

The primary role of the IT Committee is to help support the development of strategies, policies, and operating procedures for managing IT investment at CSA Group.

Specifically the Committee will:

- Review technical direction and strategy ensuring alignment with business direction.
- Monitor progress relative to the implementation of strategies and achievement of business plans.
- Monitor effectiveness of policies and controls regarding costs and service delivery.
- Monitor effectiveness of policies and controls regarding IT risk management including system security and financial governance.
- Advise the Vice-President, Information Technology, regarding best practice IT management practices, plans and strategies.

Meetings will be held on an “as required” basis, with a minimum of one (1) meeting per annum.

COMPOSITION

The Chair and members of the IT Committee shall be determined every two (2) years by the CSA Group Board of Directors and shall consist of at least two (2) members of the Board of Directors. The CSA Group Vice-President, Information Technology and the Vice-President, Finance shall be non-voting ex-officio members of the IT Committee. A majority of members of the Committee, excluding ex-officio members, shall constitute a quorum.

Approved by the CSA Group Board of Directors
March 22, 2007

